

# STALMINE-WITH-STAYNALL PARISH COUNCIL

4 July 2022

Dear Councillor,

You are hereby summoned to attend the July meeting of Stalmine-with-Staynall Parish Council on Tuesday 12 July at **7.00pm** at the Village Hall, Stalmine.

**Alison May**  
**Locum Clerk to the Council**

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on 14 June 2022 (**emailed**).

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Vacancy in the office of Parish Councillor

Councillors are asked **to note** that Stalmine-with-Staynall Parish Council has a casual vacancy for a parish councillor which it will fill by co-option. Any person wishing to serve as a councillor should write to the parish council via the clerk, either at the address below or via email giving some details and information about themselves, background and why they wish to become a parish councillor.

To qualify, a person must be a British subject, over 18 years old and an elector, must reside within Stalmine-with-Staynall, or within 3 miles of it, or occupy as owner or tenant any land or

Email: clerk@stalmineparishcouncil.org  
Mobile: 07859908573

premises therein, or have their principal or only place of work there, and must not be disqualified from holding office as a Councillor.

## 6 Planning

### **Application Number: 22/00389/REM**

**Proposal:** Reserved matters application for access, appearance, landscaping, layout and scale for 2no. dwellings and garage to serve the existing property of High Lawn (following outline planning application 20/01305/OUT)

**Location:** High Lawn Mill Lane Stalmine Poulton-Le-Fylde Lancashire

### **Application Number: 22/00587/COUMA**

**Proposal:** Prior notification (Under Class MA) for change of use from offices (Use Class E) to one dwellinghouse (Use Class C3)

**Location:** Beech Dene Farm Carr Lane Hambleton Poulton-Le-Fylde Lancashire

### **Application Number: 22/00570/FUL**

**Proposal:** Single-storey front extension

**Location:** 1 Pennine Way Stalmine-with-Staynall Poulton-Le-Fylde Lancashire  
FY6 0QU

### **Application Number: 22/00519/FUL**

**Proposal:** Single-storey rear extension

**Location:** 3 Hillside Drive Stalmine-with-Staynall Poulton-Le-Fylde Lancashire FY6 0LF

### **Application Number: 22/00495/REM**

**Proposal:** Reserved matters application relating to appearance, landscaping, layout and scale of 4 dwellings approved under outline permission 15/00818/OUT - variation of condition 1 on planning permission 18/00810/REM to include extension and alterations to plot 6

**Location:** Land Rear of Trevelyan 19 Stricklands Lane Stalmine Poulton-Le-Fylde Lancashire

## 7 Finance

Councillors are asked:

**a) To note** the following receipts in June: £Nil

**b) To approve** the following payments

	Chqs	
June payroll	00227,00228, 00229	£1324.46
Lengthsman's June expenses (SLN on behalf of council)	000230	£49.27
Mr M Stansfield, plantsman (Inv. 006) £314.65	000231	
Wyre Building Supplies (Inv.SI0337941) Preesall Auto Discount Ltd	000232	£7.73

Email: [clerk@stalmineparishcouncil.org](mailto:clerk@stalmineparishcouncil.org)  
Mobile: 07859908573

(Inv.1106 £7.99; Inv.1099 £26.29; Inv.1098 £8.99) 000233 £43.27

**c) To note** the following payments by direct debit:

Easy Websites (monthly hosting fee) July	£33.60
ID Mobile (June)	£ 6.00

**d)** The statement of account for June will be provided at the meeting once the bank statement is available.

**e) To review** expenditure for April, May and June 2022 and to consider and approve the Q1 budget monitoring statement (**enclosed**). Hard copies will be brought to the meeting.

## **8 Policy documents**

a) Councillors are asked to consider the clerk's delegations document (**emailed**) which includes the delegations given as a result of Covid (in blue), and to determine whether these should be retained. Councillors are asked **to approve** the re-adoption of a delegation document.

b) Councillors are asked to consider and **to approve** the re-adoption of the grants policy, grants policy guide and grant application document (**all emailed**) which have been reviewed and are presented without amendment.

c) Councillors are asked to consider and **to approve** the re-adoption of the audio-visual recording policy (**emailed**) which has been reviewed and presented without amendment.

d) Councillors are asked to consider and **to approve** the re-adoption of the council's safeguarding policy (**emailed**) and to sign the document to be circulated by the clerk at the meeting to confirm they have read it and will abide by its contents.

## **9 Internal auditor's report**

Councillors are asked to consider the comments made as part of the 2021/22 internal audit. A copy of the report has been **emailed** to councillors along with a response. Councillors are asked to approve the document.

## **10 Employment of new Clerk and RFO**

Councillors are asked to note that adverts have been placed for the recruitment of a new Clerk and RFO. The closing date for applications is Monday 18 July. To date no applications have been received. Councillors are asked to consider what arrangements they wish to make for the potential interviews in July.

## **11 Youth anti-social behaviour task group survey**

The overview and scrutiny committee at Wyre Council have recently commissioned a task group for councillors to review how the council tackles youth anti-social behaviour and identify areas for improvement.

Email: clerk@stalmineparishcouncil.org  
Mobile: 07859908573

The task group would love to hear from parish/town councils in Wyre about their experience with youth anti-social behaviour. The parish council's views will provide the group with a greater perspective of this topic on a local level and assist them to make meaningful recommendations to Wyre's Cabinet to improve and support the council to tackle the problem. The group have created a survey and would be very grateful if the Parish Council would fill it out. A copy has been **emailed** for councillors to discuss at the meeting.

## **12 Public Rights of Way Local Delivery Scheme 2022-23**

Lancashire County Council is once again offering town and parish councils £500 to take part in the scheme. The scheme does not include stiles but includes vegetation clearance, signposts, waymarks, steps, gates, and assistance from the parish council with proposed developments in its vicinity that could affect a Public Right of Way.

In addition, it is also offering £300 in the form of biodiversity grant. The type of projects the grant can be used for are listed below but the council is free to undertake its own projects with a biodiversity theme. The grant can also be used to encourage community groups/schools etc to participate in the council's projects.

Type of projects include: • Nest boxes • Bird feeders • Bug hotels • Hedgehog houses • Bat boxes • Log piles • Communal gardens • Pollinator nest sites • Planting wildflowers • Creating ponds • Living walls • Rain gardens.

Councillors are asked **to determine** whether they would like to be involved with the schemes.

## **ITEMS FOR INFORMATION ONLY**

### **13 Reports from outside bodies**

An opportunity for external group representatives to update the council on recent events.

### **14 Clerk's report**

A copy of the clerk's report has been **emailed**.

### **15 Wyre councillor report**

An opportunity for Wyre councillors to provide an update.

### **16 Questions to councillors**

An opportunity for councillors to ask another councillor a question.

### **17 Date and time of next meeting**

Councillors are asked to note that there is no meeting in August.

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 2 September at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council is **Tuesday 13 September 2022** at 7.00pm.